EDGE/QuickBooks

Year-End EDGE & QuickBooks

By: Lindsey Steill



Instructor

Introduction:

Instructor:

Lindsey Steill, Owner Luxe Financial Group

- Accountant from Purdue University
- CFO for jewelry store in Indiana for 12 years
- EDGE Trainer for QuickBooks Integration
- QuickBooks Certified





EDGE/QuickBooks

6 Reports to Run from the EDGE

You must print or export these reports on 12/31/2021 or Before the store opens in 2022!

- 1. Inventory Asset, Memo & Consignment
- 2. Store Charges
- 3. Store Credits
- 4. Gift Certificates
- 5. Customer Deposits
- 6. Tender Cards (Gift Cards)

Inventory – Asset, Memo & Consignment

EDGE: Reports – Inventory – In Stock – By Category

Inventory Report: In Stock By Category

General Type & Status	Item Details Stones Scar	n Data Options					·		
Pricing Methods	Inventory Type	Item Status		Gene	ral Type & Status	Item Details	Stones	Scan Data	Options
Item Pricing	Inventory	In Stock	Check All		Format	One Line Per I	tem		
UPC/SKU	Consignment	On Layaway			romat		item		
Item By UOM	Memo	Sold		Sho	w Cost or Re-Cost	Show Cost			\sim
UOM Only	Trade	Memo Out	None		Show Price				
Pre-Marked	Special Order	RTVendor			Show Stone Details	(Excludes Bulk	c)		
Spot Metal	Take-Off	Missing Disassembled	PO Status		Page Breaks				
	Built	Consumed Here	Queued		- Multi-Line Description	ons			
		Consumed Gone	Entered		Show Details				
		Scrapped	On Order		Show Consumed De	tails			
	Template	Give-Away	Canceled		Show Barcodes				
Show Each	Catalog Entry	Donation	G		Jse Report Criteria	Cover Page			
Hide Out Of	Faux Model	Work In Progress	e H		nclude Colors On R	-			
Stock Bulk	Live Model		H E P		nclude Colors On H	lepon			
Date Entered All Dates	3		`	Gro	oup/Sort By				
Date Created All Dates	3		-		Category				
Status Date All Dates					Department				
Date Sold All Dates					Item Size				
Memo Expires All Dates			_		Item Length				
Payable Date All Dates					Item Metal Color				
In Stock On	Special Inst	tructions	•		Item Metal Finish				
					Item Metal Type				
Sold By	-	Sold To			Item Style				
Owner			•		ltem#				
					Inventory Type Pricing Method				
Presets		ок	Cancel		-				
					Vandan				

Inventory Report: In Stock By Category

Inventory – Asset, Memo & Consignment

Inventory Report: In Stock By Category

By ID:None;PO Status:None;Item Status:Memo Out, On Layaway, In Stock;Pricing Methods:Spot Metal, Pre-Marked, UOM Only, Item By UOM, UPC/SKU, Item Pricing;Inventory Type:Built, Take-Off, Assembled, Special Order, Trade, Memo, Consignment, Inventory, Faux Model, Live Model;Which Cost:Show Cost;Other Selected Options:Format One Line Per Item, Show Price;Group By:Inventory Type;Sort By:Inventory Type, Category, Department, Item Size, Item Length;

Item #	Vendor Style #	T/S Description		Count	Age	Cost	Price
		Inventory Type 'A'?		3	1,462	312.87	858.00
		Inventory Type 'B'?		1	1,688	1,734.40	4,429.00
		Inventory Type 'Consignment'		1	395	3,000.00	7,500.00
		Inventory Type 'F'?		334	2,311	255,237.62	737,852.00
		Inventory Type 'Memo'		14	2,058	68,295.12	124,429.00
		Inventory Type 'Special Order'		42	1,798	13,635.09	35,411.00
		Inventory Type 'P'?		1	7,009	9.75	30.00
		Inventory Type 'Stock'		7,045	2,245	1,484,833.28	3,613,263.85
		Inventory Type 'Trade'		129	2,065	200,280.97	447,468.00
			Grand Total	7,570	2,239	2,027,339.10	4,971,240.85

INVENTORY EDGE (Owned Inventory) = Grand Total and subtract Memo and Consignment \$2,027,339.10 - \$3,000 (Consignment) - \$68,295.12 (Memo) = \$1,956,043.98 (owned) Memo & Consignment = \$68,295.12 + \$3,000 = \$71,295.12 (non-owned)

Inventory – Asset, Memo & Consignment

Sample Data Balance Sheet As of December 31, 2021 Dec 31, 21 \diamond Current Assets Checking/Savings Main Bank Account 842,705.88 ٠ **Total Checking/Savings** 842,705.88 Other Current Assets INVENTORY ASSET

INVENTORY EDGE Total INVENTORY ASSET

NON-OWNED INVENTORY **MEMO & CONSIGNMENT CONTRA** MEMO & CONSIGNMENT INVENTORY Total NON-OWNED INVENTORY

-71,295.12 71.295.12 0.00

1,956,043.98

1,956,043.98

¢

Store Charges

EDGE: Reports – Customers - Balances

Customer Balances Report

Customer(s)	-
Exclude CASH Customer	
Show Phone #	
Show Address	
All Balances to Primary Account	
Use Report Criteria Cover Page	
Include Colors On Report	
Account Types	
House Account Balances	All
Store Credit Balances	<mark>6</mark>
Repair Balances	None E
Appraisal Balances	<u>ــــــــــــــــــــــــــــــــــــ</u>
Layaway Balances	
Special Order Balances	
Custom Job Balances	
Memo Out Balances	
Rewards Balances	
Gift Certificate Balances	

Store Charges

EDGE: Reports – Customers - Balances

	Store Charge		ccount Balances	38,788.79
Zachary, Mike (001-00652)	Store Charge	10/5/2007	4/16/2016	15,360.65
Yoncalla, Julie (002-23831)	Store Charge	12/27/2009	12/27/2009	-75.00
Winter, Jesse (001-08267)	Store Charge	1/1/2009	1/25/2017	12,646.45
Whitetail, Andrea (002-06915)	Store Charge	4/4/2010	8/18/2010	420.60
West, Jordan (002-32459)	Store Charge	11/8/2013	6/1/2014	-4,090.10
West, Chad (002-33847)	Store Charge	6/5/2009	5/22/2016	202.58
West, Amy (002-31806)	Store Charge	2/21/2012	2/21/2012	-195.20
Watseka, Marcus (002-29616)	Store Charge	1/23/2016	5/22/2016	1.28
Water, Brandon (002-30872)	Store Charge	10/25/2012	8/26/2013	-39.41
Vida, John (001-00845)	Store Charge	9/12/2009	5/30/2016	95.00
Varney, Jarrod (002-38658)	Store Charge	11/20/2014	11/20/2014	291.80
Testing, Testing (001-12686)	Store Charge	2/15/2017	2/15/2017	2,339.70
Sylvania, Lorraine (002-33247)	Store Charge	10/13/2012	10/20/2012	-25.00
Sweet, Pam (002-37261)	Store Charge	4/5/2014	4/5/2014	-137.00
Streamwood, Travis (002-31240)	Store Charge	9/23/2011	12/29/2011	-841.25
Southworth, Tricia (001-02369)	Store Charge	1/30/2011	5/26/2016	77.57
Southborough, Dave (002-14172)	Store Charge	10/15/2014	10/29/2014	-1,000.00
Somonauk, Debby (002-38408)	Store Charge	2/7/2015	2/7/2015	-21.50

38,788.79

Store Charges

Sample Data Balance Sheet As of December 31, 2021

As of December	CI JI, 2021	
	\$	Dec 31, 21 .
ASSETS		
Current Assets		
Checking/Savings		
Main Bank Account		842,705.88
Total Checking/Savings		842,705.88
 Other Current Assets 		
VINVENTORY ASSET		
INVENTORY EDGE	•	1,956,043.98
Total INVENTORY ASSET		1,956,043.98
NON-OWNED INVENTORY		0.00
petty cash		28,000.00
STORE CHARGES		38,788.79
Total Other Current Assets		2,022,832.77
Total Current Assets		2,865,538.65

Store Credits

EDGE: Reports – Customers - Balances

Customer Balances Report

ustomer(s)	•
Exclude CASH Customer	
Show Phone #	
Show Address	
All Balances to Primary Account	
Use Report Criteria Cover Page	
Include Colors On Report	
Account Types	
House Account Balances	All
Store Credit Balances	
Repair Balances	None
Appraisal Balances	·
Layaway Balances	
Special Order Balances	
Custom Job Balances	
Memo Out Balances	
Rewards Balances	
Gift Certificate Balances	

Store Credits

EDGE: Reports – Customers - Balances

Verona, Tim (002-32198)	Store Credit	5/11/2012	5/11/2012	-47.00
Waltonville, Ryan (002-23985)	Store Credit	6/12/2008	6/12/2008	-53.88
Watkins, Glenda (001-00100)	Store Credit	5/28/2016	5/28/2016	-150.00
Wells, Richard (001-04211)	Store Credit	11/21/2015	12/16/2015	-1.74
West, Dave (001-11437)	Store Credit	6/4/2014	6/4/2014	-179.65
Westby, Terry (002-01045)	Store Credit	4/18/2008	4/18/2008	112.36
Westlake, Devin (002-21394)	Store Credit	11/30/2012	12/12/2012	-53.26
Westphalia, Dawn (002-30428)	Store Credit	3/11/2011	1/18/2014	-312.65
White, Adam (002-26822)	Store Credit	4/9/2011	9/11/2015	-1,090.99
Whitetail, Andrea (002-06915)	Store Credit	4/4/2010	1/19/2013	20.00
Wickatunk, Daniel (001-11028)	Store Credit	8/22/2013	1/29/2015	-100.00
Winter, Jesse (001-08267)	Store Credit	10/5/2013	10/13/2013	-137.77
Woburn, Danny (002-11598)	Store Credit	7/3/2008	5/23/2016	-246.72
Yermo, Donald (002-02697)	Store Credit	1/12/2016	1/12/2016	-16.05
Zaleski, Briana (002-37730)	Store Credit	12/20/2014	6/17/2015	326.35
		Store	Credit Balances	-51,415.62
			-	-51,415.62

Store Credits

Sample Data **Balance Sheet**

As of December 31, 2021

*	Dec 31, 21
Total Credit Cards	76,700.00
Other Current Liabilities	
CUSTOMER DEPOSITS	
APPRAISAL DEPOSITS	6,385.00
LAYAWAY DEPOSITS	439,796.08
REPAIR/CUSTOM DEPOSITS	10,414.32
SPECIAL ORDER DEPOSITS	2,005.65
Total CUSTOMER DEPOSITS	458,601.05
	4 450 00
GIFT CERTIFICATES	1,450.00
SALES TAX PAYABLE	24,115.25
STORE CREDITS	51,415.62
TENDER CARDS	6,988.95
Total EDGE LIABILITIES	83,969.82
Total Other Current Liabilities	542,570.87

Gift Certificates

EDGE – Reports - Customers – Balances

Customer(s)	-
Exclude CASH Customer	
Show Phone #	
Show Address	
All Balances to Primary Account	
Use Report Criteria Cover Page	
Include Colors On Report	
Account Types	
House Account Balances	All
Store Credit Balances	<mark>0</mark>
Repair Balances	None E
Appraisal Balances	L
Layaway Balances	
Special Order Balances	
Custom Job Balances	
Memo Out Balances	
Rewards Balances	
Gift Certificate Balances	

Cancel

Customer Balances Report

Gift Certificates

EDGE: Reports – Customers - Balances

12/8/2020 Page 1 of 1

Exclude Cash Customer:Yes;Other Selected Options:Gift Certificate Balances;Group By:Account Type;

Customer	Account	Date Created Last Activity	Balance
Gift Certificate Balances			
Community First Bank (001-07561)	001-72638	1/19/2008	100.00
Lava, Dorothy (002-20731)	001-126415	6/14/2016	1,000.00
Olaf Anderson (001-08483)	001-81292	6/18/2009	200.00
Spring, Susie (002-02460)	002-73229	2/7/2008	100.00
Springfield, Thomas (002-24471)	002-79284	7/18/2008	50.00
		Gift Certificate Balances	s 1,450.00
			4.450

Gift Certificates

Sample Data Balance Sheet

As of December 31, 2021 Dec 31, 21 \diamond \diamond Total Credit Cards 76,700.00 Other Current Liabilities CUSTOMER DEPOSITS APPRAISAL DEPOSITS 6.385.00 LAYAWAY DEPOSITS 439,796.08 **REPAIR/CUSTOM DEPOSITS** 10,414.32 SPECIAL ORDER DEPOSITS 2,005.65 Total CUSTOMER DEPOSITS 458,601.05 EDGE LIABILITIES **GIFT CERTIFICATES** 1,450.00 SALES TAX PAYABLE 24,115.25 STORE CREDITS 51,415.62 TENDER CARDS 6,988.95 Total EDGE LIABILITIES 83,969.82

Total Other Current Liabilities 542,570.87

Customer Deposits

EDGE: Reports – Customers – On Account

On Account	
Sale Number Old Sale # Activity Date Today (12/8/2020) Sold To Sold By	
Store Station Group/Sort By Field Month Date Customer Account Type Account # Year Assigned Ass Last Transacti Last Merchan	 Show Details Page Breaks ✓ Include Repairs ✓ Include Layaways ✓ Include Appraisals ✓ Include Special Orders ✓ Include Custom Jobs ☐ Include Gift Certificates ☐ Include Store Credit ☐ Include Memo Out Use Report Criteria Cover Page ✓ Include Colors On Report
Presets	OK Cancel

Customer Deposits

EDGE: Reports – Customers - On Account

On Account

11/8/2019 Page 1 of 1

Today (11/8/2019); Other Selected Options: Include Repairs, Include Layaways, Include Appraisals, Include Special Orders, Include Custom Jobs; Group By: Account Type; Sort By: Account Type, Month, Date, Customer, Account #;

	Start			Activity		
Account#	Date	Amount	Deposit	Type Date	Amt Due	On Account
Appraisal		6,445.00	970.00	5/25/2016	-65.00	6,385.00
Custom Job		5,344.09	3,005.00	3/8/2017	2,339.09	3,005.00
Layaway		469,862.53	108,849.45	4/18/2017	30,066.45	439,796.08
Repair		7,122.85	1,604.52	3/22/2017	249.53	7,409.32
Special Order		7,154.18	1,583.00	4/5/2017	5,148.53	2,005.65
	Grand Total	495,928.65	116,011.97		37,738.60 [*]	458,601.05

* The amount due column represents the amount due only for transactions that result in an on-account balance reported. This column should not be relied on for reporting open balances

Customer Deposits

Sample Data	
Balance Sheet	
As of December 31, 2021	
* D(ec 31, 21 🔹 🔹
Total Credit Cards	76,700.00
Other Current Liabilities	
CUSTOMER DEPOSITS	
APPRAISAL DEPOSITS	6,385.00
LAYAWAY DEPOSITS	439,796.08
REPAIR/CUSTOM DEPOSITS	10,414.32
SPECIAL ORDER DEPOSITS	2,005.65
Total CUSTOMER DEPOSITS	458,601.05
GIFT CERTIFICATES	1 450 00
	1,450.00
SALES TAX PAYABLE	24,115.25
STORE CREDITS	51,415.62
TENDER CARDS	6,988.95
Total EDGE LIABILITIES	83,969.82

Total Other Current Liabilities 542,570.87

Tender Card (Gift Card)

EDGE: Reports – Customers – Tender Card (Gift Card)

Gift Card Report

Sale N	Number	Old Sale #	Card Numbe	r	
Sa	le Date <mark>All Dates</mark>				-
5	Sold To				•
5	Sold By				~
	Store V Stati	on			
Item N	Number				
					e e
		eria Cover Page			C H E L P
	Include Color O	n Reports			
	1				
Presets				ок	Cancel
			_		

Tender Card (Gift Card)

				Grand Total	6,988.95
993000002283	3/3/2017 3/3/2017	001-126465 001-126466	001-12686 Testing, Testing 001-12686 Testing, Testing		25.00 -22.00 3.00
990300001080	4/11/2010	001-87935	001-02878 Spring, - / Stacy Martin		100.00 100.00
990300001049	4/11/2010 5/7/2010 5/15/2009 5/25/2009	001-87935 002-101489 002-90461 002-90803	001-02878 Spring, - / Amy Duchesneau 002-28340 Brownsboro, Amy 001-00160 Cromwell, Dick / Jennifer Ernst - 5 Years of Service 002-27032 Hosford, Jennifer		50.00 -50.00 150.00 -150.00 0.00
990300001031	9/23/2009 5/15/2009	001-84236 002-90461	001-08726 Effort, Lea 001-00160 Cromwell, Dick / Lea Scanson - 10 Years of Service		-200.00 200.00 0.00
990300001023	9/23/2009 5/15/2009	001-84237 002-90461	001-08725 Kinsey, Brenda 001-00160 Cromwell, Dick / Brenda Sweeney - 12 Years of Serv	ice	-220.00 220.00 0.00
			00.		0.00

Tender Card (Gift Card)

Sample Data **Balance Sheet**

As of December 31, 2021

<	Dec 31, 21 •
Total Credit Cards	76,700.00
Other Current Liabilities	
CUSTOMER DEPOSITS	
APPRAISAL DEPOSITS	6,385.00
LAYAWAY DEPOSITS	439,796.08
REPAIR/CUSTOM DEPOSITS	10,414.32
SPECIAL ORDER DEPOSITS	2,005.65
Total CUSTOMER DEPOSITS	458,601.05
EDGE LIABILITIES	
GIFT CERTIFICATES	1,450.00
SALES TAX PAYABLE	24,115.25
STORE CREDITS	51,415.62
TENDER CARDS	<u>_6,988.95</u>
Total EDGE LIABILITIES	83,969.82
Total Other Current Liabilities	542,570.87

Product Sales & COGS

EDGE: Reports – Inventory – Sold – Showing Returns

General Type & Status Item Details Stones Scan Data Options General Type & Status Item Details Stones Scan Data Options	
Pricing Methods Inventory Type Format One Line Per Item	`
Inventory Type Image:	
□ Custom □ Use Report Criteria Cover Page □ Custom ☑ Include Colors On Report □ Joined □ Group/Sort By □ Template □ Date □ Catalog Entry □ Customer ☑ Faux Model □ Vendor	ŕ
Thide Out Of Vendor Style	
Stock Bulk Vendor Invoice	- 1
Date Entered All Dates	
Date Created All Dates Item Metal Color Item Metal Finish	
Status Date All Dates Item Metal Type Item Style	
Date Sold This Year (2021)	
Memo Expires All Dates Pavable Date All Dates	

Product Sales & COGS

Ordinary Income/Expense	
Income	
PRODUCT SALES	
SHOWCASE SALES	1,345,600.00 <
SPECIAL ORDER & MEMO SALES	823,900.00
Total PRODUCT SALES	2,169,500.00
SCRAP SALES	350,000.00
CUSTOM DESIGN	546,987.00
JEWELRY REPAIR	230,457.00
WATCH REPAIR	54,950.00
Total SHOP SALES	832,394.00
Total Income	3,351,894.00
Cost of Goods Sold	
FREIGHT IN	12,365.00
PRODUCT COGS	
SHOWCASE COGS	672,800.00
SPECIAL ORDER & MEMO	453,145.00
Total PRODUCT COGS	1,125,945.00

** These accounts need to be \$0 at the End of the Year **

- 1. Edge Pass Through (might be named Accounts Receivable)
- 2. Undeposited Funds
- 3. Refunds Due
- 4. Inventory QB (Vendor Bills)
- 5. Inventory RTV (Vendor Credits)
- 6. Inventory Transfer
- 7. Memo Payments Due
- 8. Consignment Payments Due

Edge Pass Through Chart of Accounts in QuickBooks

◆ EDGE PASS THROUGH ACCOUNT	Accounts Receivable	0.00
	Other Current Asset	0.00
NUCLIFORM LOOFT	on o 11 1	705 000 00

**If this account is not \$0 – it means there was a problem with the integration posting to QuickBooks. You need to isolate the problem from the Balance Sheet in QuickBooks. Double click on the Edge Pass Through Account and isolate the day that the account does not net to \$0.

**Problems arise from duplicate postings and voided sales

Undeposited Funds Chart of Accounts in QuickBooks:

♦ EDGE PASS THROUGH ACCOUNT	Accounts Receivable	0.00
	Other Current Asset	0.00
NUCLIFORM OPER	01 0 11 1	705 000 00

**If this account is not \$0 – you still have deposits to make in QuickBooks.

QuickBooks – Banking – Make Deposits to see what needs to be deposited.

Refunds Due

Chart of Accounts in QuickBooks:

Other Current Liabil	ity 37,674.05
Other Current Liabil	ity 0.00
Other Current Liabil	ity 10.00
Other Current Liabil	ity 0.00
Other Current Liabil	ity 0.00
	Other Current Liabili Other Current Liabili Other Current Liabili Other Current Liabili Other Current Liabili

**If this account is not \$0 – there were Refunds or Gold Buys at the POS in the Edge that did not get offset to this account.

On the Balance Sheet – look at the days that this account increased and make sure the refund or check for gold buy was offset to Refunds Due.

Inventory QB (Vendor Bills) Chart of Accounts in QuickBooks:

♦ INVENTORY ASSET	Other Current Asset	658,385.34
♦INVENTORY EDGE	Other Current Asset	648,469.12
♦INVENTORY QB (VENDOR BILLS)	Other Current Asset	0.00
♦INVENTORY RTV (VENDOR CREDITS)	Other Current Asset	0.00
♦INVENTORY SCRAP	Other Current Asset	7,531.22

**If this account is not \$0 – vendor bills still need to be recorded or they were recorded to the wrong account.

Inventory RTV (Vendor Credits) Chart of Accounts in QuickBooks:

♦ INVENTORY ASSET	Other Current Asset	658,385.34
♦INVENTORY EDGE	Other Current Asset	648,469.12
♦INVENTORY QB (VENDOR BILLS)	Other Current Asset	0.00
♦INVENTORY RTV (VENDOR CREDITS)	Other Current Asset	0.00
♦INVENTORY SCRAP	Other Current Asset	7,531.22

**If this account is not \$0 – you still have vendor credits to record in QuickBooks for asset inventory returned to vendor.

Inventory Transfer Chart of Accounts in QuickBooks:

♦ INVENTORY ASSET	Other Current Asset	1,956,043.98
♦INVENTORY EDGE	Other Current Asset	1,956,043.98
♦ INVENTORY QB (VENDOR BILLS)	Other Current Asset	0.00
♦ INVENTORY RTV (VENDOR CREDITS)	Other Current Asset	0.00
♦ INVENTORY TRANSFER	Other Current Asset	0.00
♦ NON-OWNED INVENTORY	Other Current Asset	0.00

**If this account is not \$0 – mostly likely inventory was transferred between stores OR categories AND the cost was changed at the same time. The EDGE kicks out the cost change. A journal entry will need to be completed in QuickBooks against Inventory QB (Vendor Bills) to zero it out.

Memo Payments Due Chart of Accounts in QuickBooks:

♦ EDGE LIABILITIES	Other Current Liability	37,674.05
♦ CONSIGNMENT PAYMENTS DUE	Other Current Liability	0.00
♦ GIFT CERTIFICATES	Other Current Liability	10.00
♦ MEMO PAYMENTS DUE	Other Current Liability	0.00
♦REFUNDS DUE	Other Current Liability	0.00

**If this account is not \$0 – there are vendor bills that need to be recorded into QuickBooks for memo items that have sold.

Consignment Payments Due Chart of Accounts in QuickBooks:

Other Current Liability	37,674.05
Other Current Liability	0.00
Other Current Liability	10.00
Other Current Liability	0.00
Other Current Liability	0.00
	Other Current Liability Other Current Liability Other Current Liability

**If this account is not \$0 – there are customers you owe money to for selling their consignment inventory.

EDGE/QuickBooks Year-End

Contact Information:

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